



BERKS BUCKS & OXON AREA OF NAFAS

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61st AGM Friday 12th November 2021 at 10am via Zoom

Agenda

1. Welcome by Area Chairman. Hand over to meeting chairman (Area President)
 2. Apologies and roll call
 3. Minutes of 60th AGM * **Approval required** and Matters Arising
 4. Ratification of revised Constitution * **Approval required**
 5. Area Officer/Representative Reports (summary/updates to reports already circulated)
 - Chairman
 - Secretary
 - Treasurer * **Approval required for Accounts, Affiliation fees, Honoraria, Auditor**
 - Media Officer
 - JDSE Chairman
 - Publications Officer
 - Flower Arranger
 6. Appointment of Area Officers for 2021/2022 * **Approval required for each**
 - Area Chairman
 - Area Vice Chairman
 - Area Secretary
 - Area Treasurer
 - Area Media Officer
 - JDSE Officer
 - Area Publications Officer
 7. Appointment of other Area Positions for 2021/2022 * **Approval required**
 - Flower Arranger Representative
 8. Appointment of President and Vice President
 9. AOB – Only topics pre-advised by 8th November
- AGM to be followed by brief council meeting
1. Minutes of September Council Meeting and Matters Arising
 2. Area Chairman's Report
 3. Area Treasurer's Report